Contribution Scope Geography ARTICLE NUMBER HERE

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| **Article Information** |
| Author | Name |
| Editorial contact | Mohamed Ismail, email |
| Entry title | Title |
| Number of words | max. 5000 (excluding bibliographic note and references)the article length is, however, quite flexible, depending on the complexity of the site and the length of work to report on |
| Number of illustrations | 10-30 |
| Due Date | TBA |
| Remarks | Here we specify if there are separate entries for particular features, that will be written by others. We also stimulate authors to look at existing articles on sites. |

Dear Colleague,

The table with Article Information details the size and due date of your article for the UEE. Below you will find a table which specifies our preferential lay-out of the article. All entries in the Geography section of the UEE will have the same general structure with headers indicating the sections on etymology, location, significance, historical context, site lay-out, specific sections of the site, excavation and research history, bibliographic note, availability of data, references and links. Depending on the area you are writing on, the emphasis and length of these sections will differ, but we want to offer users a means to quickly find relevant information. If there is information besides and beyond what we ask you for here, then please add that under a suitable header. “Features” are distinct parts of the site that merit a separate brief description. One ‘site’ can, for instance, consist of an Old Kingdom settlement, a New Kingdom temple and a Greco-Roman cemetery. A standardized list of feature types is included on the last page.

| **Sections of Article****We encourage authors to use these terms as headers to structure their article.** | **Accompanying Illustrations** |
| --- | --- |
| *Etymology*Name and location of the site over time | Spelling in Egyptian, Greek, Coptic, Arabic |
| *Location and Lay-out of site*This section describes how the site is placed in the landscape, including the distribution of natural and anthropogenic features (e.g. river, desert edge, cemetery, settlement, temple), and how they relate to each other. | Situation map, generated by UEE time map (see <https://uee.ucla.edu>) Photographs of landscape, site overview |
| *Significance* Describe the significance of the site as a whole, or particular features. For some monuments the historical context and the significance of the site overlap and can be comprised under a combined header. |  |
| *Historical context*If relevant, describe the historical context of the site, or of particular features. |  |

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| *Features (repeat for multiple features)*The features (e.g. the temple, cemetery or settlement) are described individually. Depending on your site it may be better to describe the excavation and research history per feature (monument) or for the site as a whole. NameDescriptionDateDevelopment / building historyRelation to other features of the siteFunction, decoration, and placement of famous objects, reliefs or texts | Plans of each feature provided by the author (plans may be redrawn in a standardized UEE format).Photographs, drawings, reconstructions/Virtual Reality |
| *Excavation / research history*Outline the excavation history and the research history of the site or particular features. This includes the study of reliefs, texts or objects that are unique to the site. | Photographs, drawings |
| *Availability of data*UEE is interested to link to original data for the excavations and survey of the site, when available online. For many articles this header will not be applicable, but we expect that this will become quite standard in future field reports  | Link to Data Repository |
| *Bibliographic Note*Brief (one paragraph) annotation on the most general, or complete, or important publications on this particular site. Excavation reports can be, but do not have to be included, as they will have been quoted in the excavation/research history section. |  |
| *References* Full reference for all publications quoted in the text of the article and the bibliographic note. |  |
| *Image Credits*Full information for each image: caption, photographer/artist, original copy rights information. |  |
| *External Links*List of links referencing external resources. |  |
| *Keywords*List of significant topics or terms discussed in the article. |  |
| *Time period*List of periods relevant to the article. Refer to https://uee.cdh.ucla.edu/chronology/. |  |

While going through these various points, please contact your area editor if you feel that a site merits multiple entries. For some sites (e.g. the Karnak Temple Complex, Sakkara) we commission articles at feature, rather than site level.

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| **Information for the UEE Time Map** All site and feature names mentioned in your article will be displayed on a map, which is dynamically generated by the UEE at [https://uee.cdh.ucla.edu/timemap#](https://uee.cdh.ucla.edu/timemap) . This map can also display the site in different periods. In order to enable this we need strictly standardized information which will be incorporated in our database. We have listed the information we have for your site below. Please add to this list if you feel particular features are missing, or information is incorrect. |
| Entry Title |  |
| Modern name |  |
| Egyptian name(hieroglyphic) |  |
| Egyptian name (transliteration)  |  |
| Greek name | In Greek |
| Coptic name | In Coptic |
| Arabic name | المعلّى |
| Other Name(s) |  |
| Level (site/feature) |  |
| Period range of site | In Use from : to: |
| **List of features which are part of the site (repeat for every feature)**Authors, please add features which you would like to appear in the time map. Longitude and Latitude can be found in the status bar of Google Earth <https://earth.google.com/web/> . When you have found the right structure or area double click and copy the URL. when the pointer is over the desired structure. |
| **Feature 1**Short name (e.g. “North Tombs at El-Amarna”) | Use period(beginning and end reign, or if not known: dynasty or period) | Construction period(king’s reign, or if not known: dynasty or period) |
| Type: see table below (e.g. “Rock-Cut Tomb”) | Latitude/ Northings(e.g 27.66438493°)OR Google Web URL, e.g. | Longitude / Eastings(e.g. 30.92679612°) |
|  | [https://earth.google.com/web/@27.66438493,30.92679612,106.06966612a,471.97546849d,35y,8.79049283h,28.65051968t,-0r](https://earth.google.com/web/%4027.66438493%2C30.92679612%2C106.06966612a%2C471.97546849d%2C35y%2C8.79049283h%2C28.65051968t%2C-0r) ) |
| **Feature 2**Short name (e.g. “ El-Amarna Workmen’s Village”) | Use period(beginning and end reign, or if not known: dynasty or period) | Construction period(king’s reign, or if not known: dynasty or period) |
| Type: see table below (e.g. “Settlement”) | Latitude/ Northings(e.g. 27.633791° ) OR Google Web URL, e.g.: | Longitude / Eastings(e.g. 30.912096°) |
|  | [https://earth.google.com/web/@27.633791,30.912096,106.06966612a,471.97546849d,35y,8.79049283h,28.65051968t,-0r](https://earth.google.com/web/%4027.633791%2C30.912096%2C106.06966612a%2C471.97546849d%2C35y%2C8.79049283h%2C28.65051968t%2C-0r) ) |
| **Feature *n***Name | Use period(beginning and end reign, or if not known: dynasty or period) | Construction period(reign, or if not known: dynasty or period) |
| Type: see table below | Latitude / Northings OR Google Web URL | Longitude / Eastings  |
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**Site and Feature Types (choose 1 for each site/feature):**

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| --- | --- | --- | --- |
| **Necropoleis**  | burial chamber | **Industrial Architecture** | harbor |
| catacombs | nilometer |
| cemetery | quarry/mine |
| cenotaph | quay |
| forecourt | stable |
| funerary enclosure | storage facility/granary |
| mastaba  | workshop |
| pyramid  | **Military Installations**  | fortified well |
| rock cut tomb | fortress |
| polytaph | road station |
| sacred animal burial | watch post |
| serdab | **Linear Features** | boundary |
| shaft tomb |  | canal |
| tumulus | river/branch |
| **Religious Architecture** | bark station | road/route |
| birth-house | **Natural Features** | gezira / turtle back |
| court |  | natural lake |
| chapel/shrine/sanctuary |  | wadi |
| colonnade | **Domestic**  | (boundary) stela |
| divine temple | **Architecture** | cave |
| gate |  | house |
| hypostyle hall |  | huts |
| kiosk |  | palace |
| memorial temple |  | scatter |
| naos |  | settlement |
| obelisk |  | well |
| podium |  |  |
| portico |  |  |
| pronaos |  |  |
| pylon |  |  |
| rock art location |  |  |
| sanatorium |  |  |
| solar court |  |  |
| sun temple |  |  |
| sacred lake |  |  |
| temenos wall |  |  |
| window of appearances |  |  |